

## **DAMIS** D&A Management Information Systems 49 CFR Part 40 and 199

## **Process Overview**

Initial Contact	•	Identification of Regulatory requirements and Scope to the organization; initial discussion and confirmation with Operator on contractor list for DAMIS.
Process & Documentation	•	Conduct the following:
		o Notify applicable contractors of DAMIS MIS documentation requirements o Provide instructional resources on the steps for fulfilling MIS request o Collect MIS documentation and acknowledgement from contractor o Confirm contractor has entered required D&A data in DAMIS portal o Mark contractors non-compliant within VeriSource who do not comply o Provide support and assistance to contractors throughout the process
MIS Documentation	•	Provide participating Operators with MIS documentation from applicable contractors; including reporting on full contractor list and complaince status of each.